



Minutes

Monday, August 8, 2011

3:30 p.m.

City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. Lunny
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith
K. Brown, CAO
R. Perchuk, Operations Manager
W. Brinkman, Emergency Services Manager
(arrived late)
S. McDowall, HR Manager
C. Neil, Recreation Services Manager
J. McMillin, City Clerk
J. Findlay, EDO

Regrets: Councillor R. McKay

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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its August 15th meeting:-

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.
There were none declared.

C. Confirmation of Previous Committee Minutes

Moved by R. McMillan, Seconded by R. Lunny & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held July 11, 2011 be confirmed as written and filed.

D. Deputations/Presentations

i) Lake of the Woods Development Commission – 2nd Quarter Report

Dennis Wallace, Chair of the LOWDC provided the second quarter report (April to June, 2011) on behalf of the Commission and highlighted the following items:- value added forestry company site visits; new business

starts; Beach Boys concert; Roger Brooks visit and follow up; new opportunities in education and training.

Other items referenced in the report were the various activities under Business Development & Attraction; Tourism & Special Events; and Education & Training.

LOWDC will return with its third quarter report in November. Mayor Canfield thanked Dennis and staff for attending to deliver the report to Committee.

ii) Mike Boissonneault, P.Eng, Stantec Consultants – Bridges

Mike Boissonneault provided a presentation to Committee on behalf of Stantec Consultants regarding the Winnipeg River West Branch Bridge as well as the Keewatin Channel Bridge. The presentation included an overview of the project; a bridge inspection overview of the two subject bridges; recommended repairs; rehabilitation costs; design assignment status and concluded with a question period.

Mr. Boissonneault explained the scope of the works, the challenges, and the goal which is to extend the service life of the bridges by 15 years. In summary, the study revealed the following:

Winnipeg River West Branch Bridge – cracks and spalls in floor beams; thrust block deterioration; wide crack on north column; isolated concrete spalls; severe corrosion on connection plates; severe corrosion on a spandrel column; fatigue crack on a steel floor beam; light to medium corrosion throughout; accumulation of debris.

Keewatin Channel Bridge – isolated concrete delaminations and spalls; leaking expansion joints.

Mr. Boissonneault discussed the recommended repairs for the bridges with the cost being approximately \$5.2 million however it was further explained that once the work begins it is possible that additional issues could be unveiled that would require attention. Rick Perchuk commented that it is a compounding problem with the number of structures we have in our community and the reality is that they either have to be repaired or eventually some of them will be closed, as soon as within the next 5 years.

As damage is increasing the need will only worsen if the work is delayed and while the work should have been scheduled for this year, it was put on hold. If we wait another 5 years the cost will increase that much more, i.e. from \$5 million to say \$10 million. It was noted that of the 18 structures these two bridges are the most unique in need of repairs and the reality is that leaving the works unaddressed will cause problems within the next 5 years.

Committee thanked Mike Boissonneault for the presentation and Mayor Canfield noted the Stantec package will be taken with Members attending the AMO Conference when they meet with Ministers.

E. Reports:

Community & Protective Services

Councillor Drinkwater, Chair, reviewed the Committee reports:-

1. Keewatin Concession Lease - 2011

Recommendation:

That Council of the City of Kenora gives three readings to a bylaw authorizing an agreement between the City of Kenora and Wendy Brolly Andersen for the purpose of Food and Beverages Services at the Keewatin Memorial Arena for the term September 1, 2011 to August 31, 2014; and further

THAT the Mayor and City Clerk be hereby authorized to execute the Agreement.

Recommendation approved (resolution and by-law).

JMcMillin

Corporate Services

Councillor McMillan, Chair, reviewed the Committee reports:-

1. K.D.S.B. Report from Councillor Roussin Monthly Update

Councillor Roussin advised he will be attending a two day KDSB meeting and gave a recap on the items to be reviewed. Councillor McMillan stated it would be good to get the land ambulance base issue resolved as soon as possible.

2. Notice of Motion-Councillor Roussin

This item will be introduced at the August 15 Council Meeting.

JMcMillin

3. Receipt and Approval of Various Committee Minutes

Recommendation:

That Council hereby adopts the following 2011 Minutes from various City of Kenora Committees:

- June 21 - Committee of Adjustment & Planning Advisory Committee
- July 11 - Audit Committee
- July 11 - Committee of the Whole
- July 12 - Property & Planning Committee

- July 19 - Committee of Adjustment & Planning Advisory Committee
- July 21 - Lake of the Woods Development Commission
- July 21 - Lake of the Woods Development Commission AGM

That Council hereby receives the following Minutes from other various Committees:

- June 24 - District of Kenora Home for the Aged Board of Management

That these Minutes be circulated and ordered filed.

Recommendation approved.

JMcMillin

4. Workwell Audit – First Audit Results

Recommendation:

That Council receives the results of the recent Workplace Safety and Insurance Board (WSIB) First Workwell Audit of the City’s Health and Safety Program as presented.

Recommendation approved.

JMcMillin

Bruce Graham, H & S Officer attended while this item was discussed. Bruce explained that those items that need to be addressed as a result of the audit report can be handled in-house. Bruce then gave a summary of the action-plan that Health & Safety is planning, noting that everything is in place but we have to have a maintenance plan going forward. He noted that Managers and Supervisors are going to get expanded roles with goals and objectives on an annual basis with respect to health and safety. Where we did not receive any score Bruce has put a plan in place for those items to be addressed between now and February, this will include such things as specific staff meetings and workplace inspections with the required documentation which will then be developed into a continuous and ongoing work plan. It was noted that the applicable municipal health, safety and fire policies will be signed off by all new employees as part of their orientation.

Other Business:

5. Houseboats at Coney Island

Recommendation:

That Council hereby directs administration to work with the Ontario Provincial Police and the Ministry of Natural Resources to provide notice to the registered owners of the various houseboats currently parked either on or in front of the City’s water lot on the North East side of Coney Island to remove their houseboat by August 31, 2011; and further

That Council further direct administration to have the related houseboats removed should the registered owners not comply with the City's direction as provided, with additional consideration being given to proceed with the applicable trespassing charges as appropriate through the Ontario Provincial Police.

It was agreed to change the date in the first paragraph from the end of August to the end of September.

Amended Recommendation:

That Council hereby directs administration to work with the Ontario Provincial Police and the Ministry of Natural Resources to provide notice to the registered owners of the various houseboats currently parked either on or in front of the City's water lot on the North East side of Coney Island to remove their houseboat by September 30, 2011; and further

That Council further direct administration to have the related houseboats removed should the registered owners not comply with the City's direction as provided, with additional consideration being given to proceed with the applicable trespassing charges as appropriate through the Ontario Provincial Police.

Recommendation approved as amended.

JMcMillin

Economic Development

Councillor Smith, Chair, reviewed the Committee reports:-

1. Canada Summer Jobs Program Agreement

Recommendation:

That Council hereby approves the Canada Summer Jobs Program Agreement between Her Majesty the Queen in Right of Canada, as represented by the Minister, Human Resources and Skills Development and the City of Kenora; and further

That the Mayor and Clerk be hereby authorized to execute the said Agreements.

Recommendation approved (resolution and by-law).

JMcMillin

2. Northwest Business Centre Agreement

Recommendation:

That Council hereby approves the updated Agreement between the Ministry of Northern Development, Mines & Forestry and the City of Kenora regarding the Northwest Business Centre; and further

That the Mayor and Clerk be hereby authorized to execute the said Agreements.

Recommendation approved (resolution and by-law).

JMcMillin

3. LOTWDC Summer Students Report

Recommendation:

That Council accept the Summer Student Report from the Lake of the Woods Development Commission.

Recommendation approved.

JMcMillin

Finance

Councillor Lunny, Chair reviewed the Committee reports:-

1. Revised Terms of Reference for Audit Committee

Recommendation:

That Council give three readings to a by-law to authorize a revised Terms of Reference for the City of Kenora Audit Committee to address the term of appointment for elected officials and the number of meetings to be held each year; and further

That By-law Number 169-2009 be and is hereby repealed.

Recommendation approved (resolution and by-law).

JMcMillin

2. Kenora Fellowship Centre Funding Request

Recommendation:

That Council deny the request from the Kenora Fellowship Centre for a grant in the amount of \$12,000 to offset operating costs; and further

That the City seek possible partnership opportunities with the Kenora Assembly of Resources for long term solutions for the services provided by the Fellowship Centre.

It was agreed to remove the City from the second paragraph and replace it with the Kenora Fellowship Centre.

Amended Recommendation:

That Council deny the request from the Kenora Fellowship Centre for a grant in the amount of \$12,000 to offset operating costs; and further

That the Kenora Fellowship Centre seek possible partnership opportunities with the Kenora Assembly of Resources for long term solutions for the services provided by the Fellowship Centre.

Recommendation approved as amended.

JMcMillin

3. Financial Statements – June, 2011

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at June 30, 2011.

Recommendation approved.

JMcMillin

4. Kenora Health Care Centre Debt Guarantee

Recommendation:

Whereas Kenora City Council provided financing to the Kenora Health Care Centre for the purchase, rehabilitation and expansion of the Kenora Medical Clinic with the intent of establishing a state of the art medical facility in the City of Kenora; and

Whereas that goal has now been achieved; and

Whereas it was resolved that the Kenora Health Care Centre was directed to pursue external financing options to pay out the loan balance to the City; and

Whereas the City is required to provide a guarantee in order to assist the Kenora Health Care Centre in securing the external financing;

Now therefore, let it be resolved that the City of Kenora guarantee the external financing of the Kenora Health Care Centre (KHCC) up to a maximum of \$7.6 million.

Recommendation approved.

JMcMillin

5. Slave Lake Donation Request

Recommendation:

That Council of the City of Kenora hereby supports the position of the Townships of Carling and North Stormont, and the Municipality of Meaford,

and authorize a donation of \$100 to the Town of Slave Lake to help compensate them in their recent fire; and further

That a copy of this resolution be sent to each of the Township of Carling, the Township of North Stormont and the Municipality of Meaford.

Recommendation approved.

JMcMillin

Other Business:

6. Sunset Trail Riders-Request for Charitable Donation Receipt

Recommendation:

That Council hereby approves the issuance of a donation receipt for the donation of a Bombi groomer based on the year, model and condition of the equipment following the receipt of the donated groomer and subject to the conditions as outlined below; and

That the City require the Sunset Trail Riders to submit an appropriate proposal for the acceptance of a new groomer, including the long-term responsibility for that groomer, as well as how that new groomer would be used to expand the Sunset Trail Riders grooming abilities, enhancing

snowmobiling in and around the City of Kenora and ultimately promoting winter snow machine related tourism to the Kenora area; and

That approval of this proposal be dependent upon Council review and consideration; and

That if approved, the City will not be responsible for any costs incurred as a result of and related to the donation of this groomer; and

That the donated groomer, as well as the ongoing responsibility for the groomer, including all ongoing upkeep, maintenance, expenditures, liability and all other related operations, would be the sole property / responsibility of the Sunset Trail Riders; and further

That if the proposal from the Sunset Trail Riders is not approved by Council, the City would not issue any donation receipt related to this equipment.

Recommendation approved.

JMcMillin

Operations Committee

Councillor Drinkwalter, Vice-Chair reviewed the Committee reports:-

1. 2011 Screened Winter Sand

Recommendation:

That the following and only tender for the 2011 Supply and Delivery of 8,000 tonnes of Screened Winter Sand be received:

Joe Neniska & Sons	\$15.40 per tonne, plus HST
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That the tender submitted by Joe Neniska & Sons, in the amount \$15.40, plus HST, per tonne, be accepted.

Recommendation approved.

JMcMillin

2. Kenora Community Bicycle Routes

Recommendation:

That Council of the City of Kenora approves the mandate of the Bicycle Committee, a Sub-Committee of the Kenora Urban Trail's Committee, to enhance a network of on-road cycling facilities, trails and routes; and

That approval be granted for the proposed Kenora Community Bicycle Routes as attached; and further

That approval be granted for the 2011 Bicycle Project which includes share-the-road signage and bicycle stencils from the Keewatin Bridge to the Roundabout.

Recommendation approved.

JMcMillin

3. New Municipal Hazardous or Special Waste Services Agreement

Recommendation:

That Council of the City of Kenora give three readings to a by-law to execute an agreement with Stewardship Ontario for funding for the Municipal Hazardous or Special Waste collection event for Phase 1 materials; and further

That the Mayor and Clerk be authorized to execute all related documents.

Recommendation approved (resolution and by-law).

JMcMillin

4. Off-Leash Dog Parks

Recommendation:

That Council of the City of Kenora approves the mandate of the Dog Park Committee which includes upgrading the current Off-Leash Dog Park at Kenora Central Rink (seasonal); and further

That approval be granted for the Committee to investigate and promote the development of future off-leash dog parks within the City of Kenora.

Recommendation approved.

JMcMillin

5. Second Street Remedial Work Tender Agreement

Recommendation:

That Council give three readings to a by-law to authorize the entering into an agreement with Dominion Divers (2003) LTD, for the Second Street Wharf Remedial Work.

Recommendation approved (resolution and by-law).

JMcMillin

6. Solar Compactors Continuous Improvement Fund Project

Recommendation:

That Council of the City of Kenora give three readings to a bylaw to execute an agreement with Waste Diversion Ontario (WDO) and Stewardship Ontario for funding under the Continuous Improvement Fund in the amount of \$48,864 including HST representing provincial contributions under the Blue Box Program Plan for implementing open space recycling in the downtown waterfront areas of the City of Kenora; and further

That the Mayor and Clerk be authorized to execute all related documents.

Recommendation approved (resolution and by-law).

JMcMillin

7. Amendment To Traffic By-law– Rate of Speed – 1st Ave. So.

Recommendation:

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule T "Rate of Speed" from Mike Richard's Way to Seventh Street South.

Schedule "T" - Rate of Speed - 40 Kilometres Per Hour Zone

Add:

Column 1 STREET SPEED	Column 2 LOCATION	Column 3 MAXIMUM
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First Avenue South per hour	From Mike Richard's Way to Seventh Street South	40 kilometres
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Recommendation approved (resolution and by-law).

JMcMillin

Next Meeting:

- Monday, September 12, 2011

Motion - Adjournment to Closed Meeting:

1. Moved by S. Smith, Seconded by C. Drinkwalter and Carried:-

That this meeting be now declared closed at 5:30 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) **Labour Relations**
- ii) **Disposition of Land**

Re-convene to Open Meeting:

2. Moved by S. Smith, Seconded by C. Drinkwalter and Carried:-

That Committee hereby reconvenes to Open Session at 6:12 p.m. with no report.

The meeting closed at 6:13 p.m..

